

# 1) General Safety

Read these operating instructions carefully prior to use and retain for future reference.

Do not use the product if it becomes damaged or broken.

Before the baby is placed in the bed, ensure the side rail is fitted according to the assembly instructions.

### Ensure that the castors are fitted facing outwards as directed in these instructions (Pq 6) – this is not just as a buffer but for stability reasons too.



Do not locate the Babybay Medicare next to a heater or other heat source or in direct sunlight.



The side rail should be opened only when at least two castors have been locked.

All 4 castors must be locked before removing the baby from the cot. Special care must be taken by new mothers not to fall out of bed while leaning over to remove the baby from the cot.



Do not elevate the Babybay Medicare, it could render the cot unstable.

Ensure that two hands are used when moving the siderail. Dropping the siderail will make a loud noise.



When Babybay is occupied, only move with siderail in closed position.



Never force the siderail open or shut.

Compliance with environmental and storage conditions as outlined in point 10 of these Instructions for Use must be observed.

## 2) Product Components

Babybay Medicare consists of the following components:

- A mobile bed frame made from varnished & treated beech wood with sleeping platform and • adjustable side rail, mounted on 4 lockable castors;
- Wipe-clean mattress in cover (100% PVC);
- Extra shelf for storage (optional).





# **INSTRUCTIONS (English)**

## 3) Purpose

The Babybay Medicare cot, together with the mattress acts as a bed for short-term use only (max. 30 days), assisting new mother in the care of her (0-4 weeks old) baby, immediately after delivery and during hospitalisation.

### 4) Non-specific use

The following patients should not use Babybay Medicare:

- Premature babies requiring specialised medical treatment.
- Babies of 4 weeks old and over

The following Babybay Medicare uses are not specified and are therefore excluded:

- Performing medical treatment;
- Occupation of Babybay Medicare without siderail or mattress in place;
- Positioning the Babybay Medicare in lateral proximity to the mother's hospital bed beyond the level height of mother's hospital bed mattress (top) or above the level height of the newborn (Babybay mattress - top);
- Rolling over doorsteps and bumps;
- Rolling into elevators;
- Improperly laying or hanging garments on the Babybay Medicare;
- Mechanical cleaning / disinfection methods;
- Use of non-approved disinfectant or treatment processes.

### 5) Unpacking and assembly of the product

Unpacking and assembly of Babybay Medicare should either be done by a representative of the manufacturer or by qualified hospital staff (eg: medical technicians).



When unpacking and assembling the Babybay Medicare be aware of the risk of damage to the corners and edges of the individual pieces.



When assembling, use only items & fixings provided.

Do not open the carton using sharp objects as product components could be damaged.

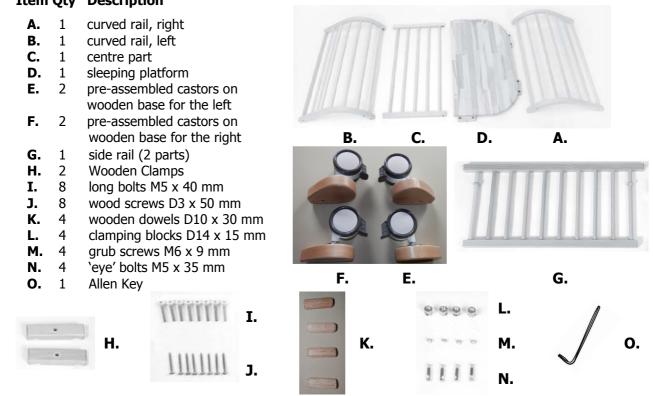
- a) Remove the packaging from the cardboard box:
  - bed (packed in the overbox) with cardboard & polystyrene padding containing:
    - 2 curved rails
    - 1 middle back rail
    - 1 solid sleeping platform
    - 4 castors, mounted on wooden base
    - 1 plastic bag with connectors including an Allen Key
    - Instructions for use
- b) Place the unpacked components carefully on a soft surface
- c) Check the contents (see detailed list of components on Page 3). In case of any discrepancies the supplier/manufacturer should be contacted immediately.
- d) Remove the protective covers from the wooden parts.

# **INSTRUCTIONS (English)**

#### Item Qty Description



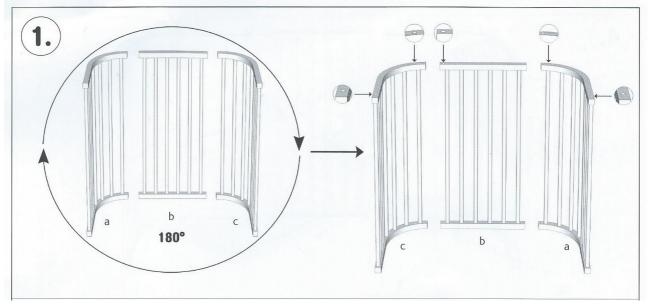




e) Construction of the bed frame

To build the bed frame one additional tool is required (not provided), a medium size Philips screwdriver.

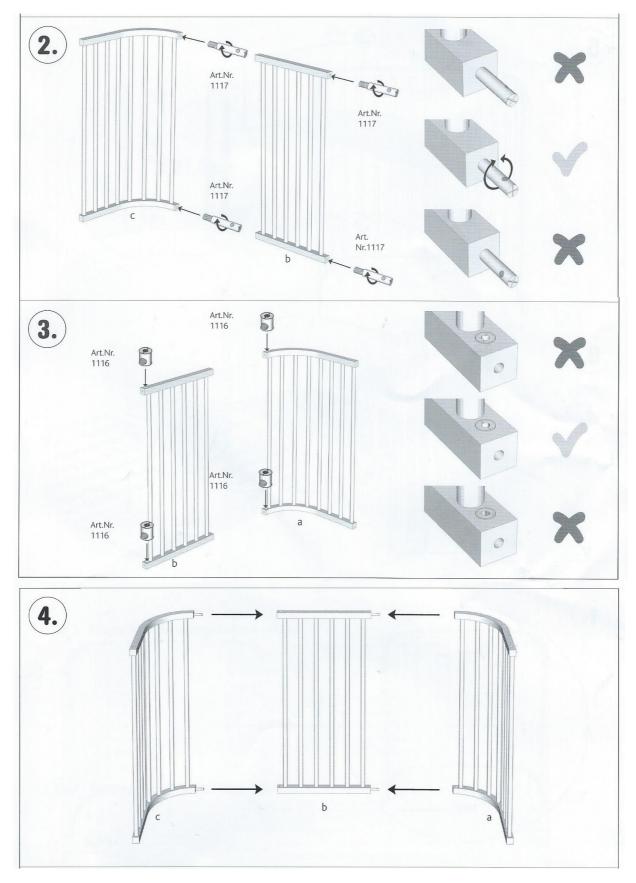
Tighten all bolts by hand, do not overtighten the wood screws. The threads of the screws are supplied with screw locking varnish, making tightening the screws a little more difficult, however, it should prevent the connection getting loose.







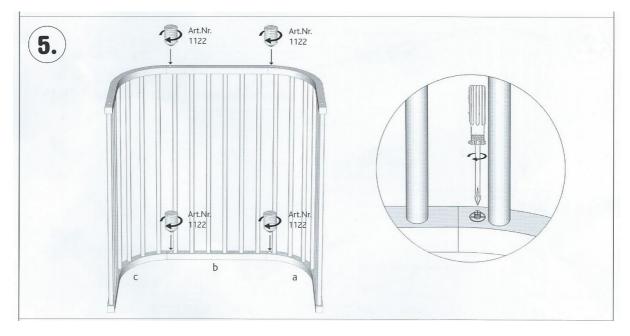
# **INSTRUCTIONS (English)**







**INSTRUCTIONS (English)** 





Insert the sleeping platform  $\boldsymbol{\mathsf{D}}$  into the frame.

Using the long bolts **I**, loosely connect by hand each of the 2 wooden clamps **H** onto the wooden blocks at the back of the sleeping platform leaving the clamp to hang vertically.

Connect the sleeping platform to the fixed clamps at the front of the Babybay Medicare.

Carefully rotate the wooden clamps  $\mathbf{H}$  at the back into the horizontal position and tighten the screws using the Allen Key provided  $\mathbf{O}$ .

# **INSTRUCTIONS (English)**









Drop the siderail **G** through the holes in the sleeping platform **D**.

Gently turn the bed frame upside down and screw in the 4 long bolts **I** with the Allen Key.



J. K. J. E./F.



To assemble the locking castors **E** & **F**, the bed frame needs to be upside down. Take the wooden dowels **K** and 2 wood screws **J** and screw to the underside of the bed frame using a Philips screwdriver (not provided). **NB. The rounded sides of the wooden castor fixings should face out - acting as a buffer and protecting the cot rails** 

above, also for cot stability.



WRONG: Not in line with outside edge

Round side out to act as buffers

Before the Babybay Medicare is turned over, all 4 wheels must be screwed tight. Align straight sides to the inside of the cot, so the rounded edges face outwards acting as a buffer and added stability to the unit. Ensure the Babybay Medicare is cleaned before putting accessories into it (see Section 7 – Cleaning & Disinfection). Once the Babybay Medicare is clean & dry, mattress can be put in as per the illustration on page 1.

### 6) Product Use

Once the Babybay Medicare has been built and set up, refer to these Instructions for Use when training nursing staff to be users of the product.



Users are responsible for cleaning, preparation and instruction to new mothers. Each user should be made aware of these instructions to ensure proper and safe use.

### **INSTRUCTIONS (English)**







Instructions for use should be easily accessible to the mother.

The user is responsible for ensuring the castors are locked before each use. Before use, a visual inspection for any damage to the entire product, including mattress, is required. In the event of any damage, the product should not be used.

When the cot is in use, the baby should be laid on its back in a 'feet to foot' position. The manufacturer bears no responsibility for any injuries.

The product should only be used by in compliance with applicable safety instructions (see Section 1).

Product should not be used in the event of any recognised incompatibility of the user to the safe and sound understanding of the use of the product (as described under Section 7).

### 7) Cleaning and Disinfection

Cleaning of the Babybay Medicare should conform with requirements published by the Department of Health or individual hospital standard. Babybay Medicare and the mattress should be cleaned separately from each other using a manual scrubbing/wiping method. Babybay Medicare and mattress must not be cleaned by a machine.

Babybay Medicare and mattress should not be cleaned by any methods or materials not stipulated in these instructions.

The mattress must not be washed, bleached or ironed and no dry-cleaning solvents should be used.

Ignoring cleaning instructions, can lead to contamination.

#### A. Treatment of bed:

#### Frequency:

- Cleansing wipe disinfection after each patient use
- Daily visual check for any dirt, soiling or damage to the product

#### • Agent $\rightarrow$ used:

• Refer to the Babybay Medicare cleansing report carried out by Guest Medical.

#### Method:→

- In accordance with the established hygiene plan, use cleansing disinfectant wipes, moistened with disinfectant solution.
- Clean all of the bed framework, including siderail
- Allow to air dry in a room with good ventilation
- After drying, visually inspect the varnished surfaces.

#### **B.** Treatment of Mattress:

- Frequency:
  - Cleansing wipe disinfection after each patient use
  - Daily visual check for any dirt, soiling or damage to the product

## **INSTRUCTIONS (English)**





### • Agent $\rightarrow$ used:

- In accordance to the following procedures and from the DoH/Hospital Standard published list of tested and approved disinfectants
- Use solution prepared with distilled water using one of the following disinfectants:
  - a) Clor-Clean (manufacturer, Guest Medical) Concentration of solution: 0.1%
  - b) Chloramine T (manufacturer Lysoform) Concentration of solution: 2.5%
  - c) Wofasteril (manufacturer Kesla Pharma) Concentration of solution: 2%
  - d) Perform (manufacturer Schulke and Mayr) Concentration of solution: 3%
- Method :→
  - In accordance with the established hygiene plan, use cleansing disinfectant wipes, moistened with disinfectant solution.
  - Natural (horizontal) air drying with good ventilation, when dry, visually inspect.

#### 8) Maintenance

The castors and bolt/screw connections of Babybay Medicare should be checked by the operator (hospital technicians) at least once a year for stability and (if necessary, during the year, at the request of the medical user) be re-tightened.

Product and accessories are to be examined as part of the annual inspection for functional deficiencies and possible damage. If defects or damages are found, the product must be taken out of service.

#### 9) Disposal

The Babybay Medicare, including accessories, may be recycled. Users should dismantle the Babybay first.

The product is divided into pieces of wood, metal parts (screws/bolts) and mattress/fabrics and can therefore be recycled separately.

#### 10) Product specifications, technical data

- Dimensions (L x W x H): 970 x 460 x 920 mm
- Sleeping area: approx 780 x 350 mm
- Weight: 14.6 kg
- Max. Patient load: 6 kg [Babybay Medicare Twins: 10kg]
- Max. Mattress height: 40 mm
- Product life 5 years (at max. 500 cleaning disinfection cycles as specified under Section 7).
- Operation, transport and storage conditions:
  - Operating temperature range: +10 ° C to + 40 ° C
  - $\circ$  Temperature range Storage / Transport: -10 ° C to + 60 ° C
  - Relative humidity: 10% to 85%





## **INSTRUCTIONS (English)**

### **11)** Delivery specifications, accessories

The Babybay Medicare consists of bed frame, siderail and sleeping platform, unassembled, along with fixing materials (screws, connectors, castors) and instructions, packed in a cardboard box. Mattresses are packaged separately in plastic overbags.

### 12) Warranty

Improper construction, set up or use, as well as with unauthorized usage, and non-maintenance of the product will render the product not to be liable for any damages and it will void the warranty.

#### 13) Picture symbols

Symbol:	Meaning:
	Warning!
REF	Item number
SN	Serial number
ī	Read the instructions!
CE	CE marking
10 <u>%</u>	Relative humidity during transport and storage
-10°C +50°C	Transport and storage temperature
	Manufacturer
X	Textile care symbol Accessories: Do not wash
$\bigotimes$	Textile care symbol accessories: Do not bleach
X	Textile care symbol Accessories: Do not iron
$\bigotimes$	Textile care symbol Accessories: No dry-cleaning
—	Textile care symbol accessories: Air dry

# **INSTRUCTIONS (English)**





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